Jasper County R-V School District

201 W. Mercer St.
Jasper, MO 64755

Employment Application

Date:_____

Personal Information

Full Name: _____
First Middle Last

Other Names that may appear on transcripts or records:_____

Current Address: _____
Street Address Apt./Suite

_____
City State Zip Code

Phone: _____ Email: _____

Social Security Number: _____

Position applying for:_____

Full-time or Part-time (if applicable):_____

Date Available _____ Current Salary:_____

Have you been employed with the Jasper R-V School District before? Yes No

Do you hold a Missouri Teachers Certificate? Yes No

Do you hold a Missouri Substitute Certification? Yes No

Missouri Non-Teacher Retirement Number(if any):_____

Extra duty positions you may be interested in sponsoring or coaching? _____

Education

High School where you graduated/or last attended:: _____

Address:_____ Date of Graduation:_____

College Education, Undergraduate and Graduate:

1. Institution:_____ Date of Attendance:_____

   Address: _____

   Major/Minor:_____ Degree:_____

2. Institution:_____Date of Attendance:_____

   Address: _____

   Major/Minor:_____ Degree:_____

3. Institution:_____Date of Attendance:_____

   Address: _____

   Major/Minor:_____ Degree:_____

Employment/Certifications

Areas of Certification | Grade | Expiration Date

_____

_____

_____

Total Years Teaching:_____ Total Years in Administration:_____

Did you achieve tenure in any Missouri school district? If so, list the name of the district and the year tenure was achieved.

Yes No Not Applicable If yes, District/Year:_____

Administrative/Teaching Experience/Other Work Experience

List all previous employment experiences, starting with the most recent. Explain any gaps of employment.

1. School/Work:_____

   Address:_____

   Position:_____

   Dates:_____ Total Years:_____

   Supervisor:_____

2. School/Work:_____

   Address:_____

   Position:_____

   Dates:_____ Total Years:_____

   Supervisor:_____

3. School/Work:_____

   Address:_____

   Position:_____

   Dates:_____ Total Years:_____

   Supervisor:_____

4. School/Work:_____

   Address:_____

   Position:_____

   Dates:_____ Total Years:_____

   Supervisor:_____

Why do you wish to leave your present position? _____

_____

May we contact your previous employers? Yes No

If no,, please explain._____

Professional Organizations you belong to: _____

_____

If applying for a bus driver's position:

1.	Do you have a CDL?	Yes	No
2.	Do you have a Missouri Bus Permit?	Yes	No
3.	Do you have a current medical certificate?	Yes	No
4.	Have you had any traffic accidents within the last 5 years?	Yes	No
5.	Have you had any traffic citations within the last 5 years?	Yes	No

6. What state is your license issued from? _____

   If you answered yes to question 4 or 5, please explain. _____

   _____

   _____

If applying for a substitute position:

	Areas/Grade Levels Prepared to Substitute	Days Available
1.	_____	_____
2.	_____	_____
3.	_____	_____

Please list any substitute/teaching experience

1. School:_____ Address:_____

   Type of Position:_____Dates:_____Supervisor:_____

2. School:_____ Address:_____

   Type of Position:_____ Dates:_____ Supervisor:_____

3. School:_____ Address:_____

   Type of Position:_____Dates:_____ Supervisor:_____

References

Please list three professional references that have first-hand knowledge or your job skill competencies.

1. Name:_____ Address:_____

Phone Number:_____ Nature of Professional Relationship:_____

2. Name:_____ Address:_____

Phone Number:_____ Nature of Professional Relationship:_____

3. Name:_____ Address:_____

Phone Number:_____ Nature of Professional Relationship:_____

Background

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, date of the offense, and the relationship between the offense and the position for which you are applying.

1. Have you ever been arrested for, charged with, convicted of a violation of the law, or pled guilty, including suspended impositions of sentence? (Exclude minor traffic violations)
   Yes No

2. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child? Yes No

3. Have you ever had a professional certification revoked or suspended? Yes No

4. Have you ever failed to be re-employed by an educational institution? Yes No

5. Have you ever had a charge of child abuse again you substantiated? Yes No

   If the answer to any of the above questions is “Yes” please explain; use a separate sheet if necessary. Please disclose all charges, convictions, and guilty pleas, including suspended impositions of sentence.

   _____

   _____

   _____

6. Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from the employment of another school district? Yes No

   If yes, please give the name of the district, the date and the reason for the resignation or termination.

   _____

   _____

Please Read Carefully Before Signing

I am providing complete and accurate information. I understand failure to disclose information is a violation of board policy.

1. I hereby authorize my current and former employers and references to furnish any information about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may reply on a signed copy of this release.

2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri State Highway Patrol as a condition for consideration of my application for employment.

3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event that I am employed by the District and in the further event that I have provided false and misleading information in this application or in the subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.

4. I understand that this application will be considered active for a period of 60 days from the date received. I understand that if I wish my candidacy to remain open after that date, I must submit another application.

Signature:_____ Date:_____

The Jasper R-5 School District is committed to an academic and work environment in which all students and employees are treated with dignity and respect. The District does not discriminate on the basis of race, color, sex, age, national origin, ethnicity, disability or perceived sexual orientation in its programs and activities. Discrimination and harassment of students and employees, whether committed by supervisors, employees or students and regardless of whether the victim is an employee or student, will not be tolerated.

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Do Not Write Below This Line-For Administrative Use Only

Date received: Application_____ Credentials_____ Transcripts_____

Date Interviewed:_____ Interviewed By: _____

Date and time applicant was notified of offer: _____

Date and time applicant accepted:_____

Position offered:_____ Salary step and level/or hourly rate_____